

MINUTES OF THE THIRD MEETING OF THE PLANNING & MONITORING BOARD (P & MB) OF JAMIA HAMDARD HELD ON 25TH NOVEMBER, 2016 AT 3.00 P.M. IN THE BOARD ROOM, VICE-CHANCELLOR'S SECRETARIAT, FIRST FLOOR, ADMINISTRATIVE BLOCK, JAMIA HAMDARD, HAMDARD NAGAR. NEW DELHI.

Present:

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| 1. Prof. S. E. Hasnain, JH | Chairman |
| 2. Prof. Mohd. Miyan, JH | Member |
| 3. Prof. Moin Uddin, JH | Member |
| 4. Prof. M. Junaid Siddiqui, JH | Member |
| 5. Prof. Nadeem Siddiqui, JH | Member |
| 6. Prof. S.S. Anand, JH | Member |
| 7. Mr. B. Bose, JH | Member |
| 8. Dr. Firdous A. Wani, JH | Member Secretary |

9. Mr. M.A. Zargar, Finance Officer attended the meeting as a Special Invitee.

Leave of absence was granted to Prof. Shivaji Rao Kadam, Nominee UGC & Vice Chancellor, Bhartiya Vidyapeeth, Pune, Maharashtra, and Dr. Suhel Pervez, HoD, Dept. of Toxicology due to their prior engagements.

Shri Ajay Gupta, IP University, New Delhi and Shri B.S. Rawat, JNU, New Delhi did not attend the meeting.

The Chairman welcomed all the members. He requested the Member Secretary Dr. Firdous A. Wani to take up the agenda items. The items were taken up for discussion. The following discussion took place/deliberations made.

PMB 2016 3 (1): Confirmation of the minutes of the first and second meetings of Planning & Monitoring Board held on 21st September and 5th October 2016

No comments were received / offered by members on the minutes (Annexure 'A') circulated earlier. The minutes were confirmed.

PMB 2016 3 (2) Progress / action taken on the minutes of the first meeting held on 21st September 2016

Members noted the progress of actions on various items as reported in Annexure 'B' of agenda papers.

With regard to up-gradation/renovation of the Faculty of Medicine (Unani), members deliberated on the issue in conjunction with the issue of future expansion of facilities for the HAHC Hospital. It was the consensus that the said hospital will need expansion of its wings to add future super specialty facilities not incorporated at present. Therefore there will be need of space adjoining the present HAHC Hospital building for hospital expansion. It was felt by the members that the present Faculty of Medicine building will be the ideal location for the expansion of space for HAHC Hospital.

The Dean, Faculty of Medicine (Unani) opined that the faculty members had done initial exercise for remodelling / renovation of the present building and it was seen that the space available at present would become inadequate to meet its requirement in the immediate future. Having regard to this situation and also the fact that HAHC Hospital expansion should take place right adjacent to its present building, it was the consensus of the members that Faculty of Medicine (Unani) should have building of its own with a larger floor area to be located at another site to fit in with the Comprehensive Master Plan 2015-2030 of the University.

It was therefore decided that no renovation / remodeling in the present building need to be carried out with futuristic vision. However, imminent / urgent requirements, if any, may be projected to the Building Works Committee for consideration.

PMB 2016 3 (3) Report on issues deliberated by the Building Advisory Committee

A copy of the report is enclosed as Annexure 'C' of the Agenda papers. Member Secretary, Building Advisory Committee briefed the members on the decisions / recommendations of the Building Advisory Committee. Members deliberated on the report and noted that the estimated cost of the face lifting of existing buildings will be approximately Rs. 68.00 lacs. As regards projects to be taken up as per Mater Plan Phase I, the same have been deliberated in the next item. The Board approved the report of the Building Advisory Committee for implementation of the proposals.

PMB 2016 3 (4) Report on issues deliberated by the Building Advisory Committee (BAC) highlighting the major initiatives with regard to new buildings strategized in the CMP (Comprehensive Master Plan)

The Member Secretary, Building Advisory Committee informed that the Building Committee carried out an exercise to strategize the Phase I program for construction of buildings as part of the Comprehensive Master Plan CMP 2015-30. The committee recommended projects, namely the following buildings:

1. Faculty of Technology Building named as APJ Abdul Kalam Building - one tower
2. Staff Residences Type II & III One Tower
3. Staff Residences Type IV One Tower
4. Girls' Mega Hostel One Tower
5. Boys' Mega Hostel One Tower
6. Senior Faculty Residence One Unit
Equivalent of type VII/VIII with provision for additional units with vertical expansion
7. Pharmacy Institute
(Extension) & Research Block
8. Renovation / up-gradation of Computer Centre

The total estimated cost of the above projects prepared on the basis of CPWD Plinth Area Rates 2014 with present date cost index works out to Rs.338.45 crores to be spent over the next four years.

Members deliberated on the project proposal to be taken up Phase I of CMP 2015-30 and recommends their approval.

PMB 2016 3 (5) TO CONSIDER A LETTER RECEIVED FROM THE UNIVERSITY GRANTS COMMISSION NO. F.NO.6-1/2016(DU) DATED 5TH OCTOBER 2016 REGARDING AMENDMENT IN THE CLAUSE 5.5, 5.6 AND 5.11 OF THE GUIDELINES FOR GENERAL DEVELOPMENT ASSISTANCE TO CENTRAL UNIVERSITIES, STATE UNIVERSITIES AND INSTITUTIONS DEEMED TO BE UNIVERSITIES DURING XII PLAN PERIOD AND IMPLEMENTATION THEREOF.

In order to give more representation to the technical persons from the Centre/State Government Departments such as Engineers, Architects, Landscaping Experts, etc., to have more clarity with regard to the functions of the Building Committee and to have more transparency in the procedure, the Commission in its 518th meeting held on 2nd September 2016 approved amendments in clause 5.5, 5.6 and 5.11 of the UGC guidelines for General Development Assistance to Central Universities, State Universities and Institutions Deemed to be Universities during XII Plan.

It is enumerated under Clause 5.5 that each University shall have a Building Committee consisting of the following:

- (i) Vice-Chancellor - Chairperson
- (ii) A representative of the Planning Board of the University
- (iii) A representative of the user Department
- (iv) Two Professors/Associate Professors of the University nominated by the Vice-Chancellor
- (v) Finance Officer of the University
- (vi) Principal of the Engineering College of the University or Head of Civil Engineering Department (where it exists), otherwise a person of equal status from a neighbouring University/College
- (vii) Chief Engineer (Civil) of CPWD or State PWD or his representative not below the rank of Superintending Engineer
- (viii) A retired Chief Engineer/Superintending Engineer (Civil) or CPWD/State PWD/Public Sector Undertaking
- (ix) Superintending/Executive Engineer (Electrical) of CPWD or State PWD
- (x) Superintending/Executive Engineer (Public Health) of CPWD or State PWD
- (xi) University Engineer
- (xii) Senior most Architect of the University (where it exists), otherwise a Chief Architect or person of equal status from a neighbouring University/College

- (xiii) Chief Architect/Deputy Chief Architect or a person of equivalent status from a Central or State Department
- (xiv) Senior most Landscaping Expert of the University (where it exists), otherwise from some neighbouring Institution/Government Department/Public Sector Undertaking or to be hired as a consultant by the University for a limited period
- (xv) Registrar of the University - Member Secretary

The University may consider paying reasonable remuneration to the hired experts so that they devote the required time and make valuable contributions.

The Building Committee shall be responsible for finalizing the plans and estimates of the various building project proposals and for ensuring the completion of the building in accordance with the approved plans and estimates and proper utilization of the funds.

The Building Committee should also ensure the following:

- (i) Value Architecture and Value Engineering:

That the Architects involved suggest value architecture with a view to economize the project by avoiding unnecessary high cost options, without compromising on quality. The Value Engineering also aims to achieve the same goal.

That the master plan not only take care of the immediate requirements but also takes into account future expansion scopes for varied and unforeseeable needs.

- (i) That the implementation of the project is properly prioritized so as to take up only essential works in the first/earlier phases e.g. teaching-learning infrastructures like class rooms, hostels, faculty residences etc. It may also consider certain modular

designs, which can be expanded gradually in future as per requirements.

- (ii) That the Faculty residences should only as per immediate needs
- (iii) That the Guest House should not be too big which remains underutilized.
- (iv) That a 'Plantation Master Plan' for the whole campus, involving experts in landscaping, horticulture, forestry etc., is prepared to plant maximum number of trees and plants, wherever possible e.g. along boundary walls/roads/tracks, in empty spaces which are not to be used for any other purpose.
- (v) That the green building concept is adopted so that the proposed buildings are less power consuming. Use of solar energy should be promoted.
- (vi) The Planning should include rain water harvesting and waste water recycling.
- (vii) That no wasteful expenditure is incurred on any component.

After the approval by the Building Committee, the University shall place the proposal for the building project, before Finance Committee for its approval alongwith a certificate that he plans and estimates are in conformity with the norms. There is no need to send the building proposals to UGC, but detailed information shall be sent to UGC in prescribed format, which will be examined by the UGC with the help of a Standing Committee constituted by the chairman, UGC for the purpose. Comments of the Expert Committee, if any, shall be incorporated in the Building Committee decisions.

In view of the above, the Planning and Monitoring Board is requested to kindly consider amendments in the constitution of Building Committee as communicated by the University Grants Commission.

The meeting ended with a vote of thanks to the Chair.

(Dr. Firdous A.Wani)
Member Secretary

(Prof. S.E. Hasnain)
Chairman